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GC (Government of Canada) Jobs

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Various Inspector positions - Inventory

[Share this page](#)**Reference number:** ICA21J-023043-000030**Selection process number:** 21-ICA-QC-OE-VAR-SHY-115

Canadian Food Inspection Agency

Alma (Québec), Anjou (Québec), Asbestos (Québec), Baie-Saint-Paul (Québec), Beaconsfield (Québec), Beauport (Québec), Bécancour (Québec), Beloeil (Québec), Berthierville (Québec), Boucherville (Québec), Brossard (Québec), Carleton (Québec), Chambly (Québec), Châteauguay (Québec), Chicoutimi (Québec), Coaticook (Québec), Cowansville (Québec), Dolbeau (Québec), Dorval (Québec), Drummondville (Québec), Franklin (Québec), Frelighsburg (Québec), Gaspé (Québec), Gatineau (Québec), Granby (Québec), Grenville (Québec), Hemmingford (Québec), Huntingdon (Québec), Joliette (Québec), L'Assomption (Québec), La Baie (Québec), Lachine (Québec), Lachute (Québec), Lac-Mégantic (Québec), La Malbaie (Québec), Lasalle (Québec), Laval (Québec), Lévis (Québec), Longueuil (Québec), Magog (Québec), Matane (Québec), Mirabel (Québec), Montmagny (Québec), Montréal Island (Québec), Nicolet (Québec), Plessisville (Québec), Pointe-aux-Trembles (Québec), Pointe-Claire (Québec), Portneuf (Québec), Québec (Québec), Repentigny (Québec), Richmond (Québec), Rigaud (Québec), Rimouski (Québec), Rivière-du-Loup (Québec), Sainte-Agathe-des-Monts (Québec), Sainte-Anne-des-Monts (Québec), Sainte-Anne-des-Plaines (Québec), Sainte-Thérèse (Québec), Saint-Eustache (Québec), Saint-Félicien (Québec), Saint-Georges (Beauce) (Québec), Saint-Hubert (Québec), Saint-Hyacinthe (Québec), Saint-Jean-sur-Richelieu (Québec), Saint-Jérôme (Québec),

Shawinigan (Québec), Sherbrooke (Québec), Sorel (Québec),
Terrebonne (Québec), Thetford Mines (Québec), Trois-Rivières (Québec),
Val d'Or (Québec), Valleyfield (Québec), Varennes (Québec), Vaudreuil-
Dorion (Québec), Verdun (Québec), Victoriaville (Québec), Ville de
Saguenay (Québec), Ville St-Laurent (Québec), Waterville (Québec)

EG-03, EG-04

Term, Indeterminate, Acting, Assignment

\$57,547 to \$80,094

For further information on the organization, please visit [Canadian Food
Inspection Agency](#)

Closing date: 14 June 2022 - 23:59, Pacific Time

Who can apply: Persons residing in Canada.

[Apply online](#)

Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

Assessment accommodation

When you apply to this selection process, you are not applying for a specific job, but to an inventory for future vacancies. As positions become available, applicants who meet the qualifications may be contacted for further assessment.

Are you a dedicated employee interested in broadening your career horizon as an inspector for the CFIA? If so, you should apply.

When applying, please provide clear & complete responses to all the essential screening questions. The best approach is to answer the screening questions by providing concrete examples that clearly demonstrate how you acquired the experiences. Be sure to substantiate details that clearly outline the depth and breadth of experience as well as relevant timelines (i.e. How did you acquire

this specific experience? When? For how long? What did you do? What was the result?).

We will only accept applications received through the GC Jobs website, therefore you must submit your application by clicking on "Apply online" in this advertisement. Persons who are unable to apply online must use the "Contact information" below, prior to the closing date, to request specialized accommodation.

The Canadian Food Inspection Agency (CFIA) is a separate employer and is not subject to the Public Service Employment Act.

MANDATORY COVID-19 VACCINATION

On October 6, 2021, the Government of Canada announced details of its plans to require vaccination across the federal public service.

As a separate employer, the Canadian Food Inspection Agency (CFIA) has implemented the Policy on COVID-19 Vaccination for the Canadian Food Inspection Agency, that requires all CFIA employees to attest to their vaccination status and to be fully vaccinated, unless accommodated based on a medical contraindication, religion, or another prohibited ground for discrimination as defined under the Canadian Human Rights Act. The requirement for employees to be fully vaccinated applies whether they are teleworking, working remotely or working on-site. This is a condition of employment and it applies to indeterminate (permanent), determinate (term), assignment and student hiring to the CFIA. Should you reach the point in the staffing process where it is necessary to verify terms and conditions of employment, the hiring manager will contact you.

CITIZENSHIP INFORMATION

The CFIA considers applications from individuals who have legal status to work in Canada and does not give preference to Canadian citizens.

In your application, please identify the legal status which entitles you to work in Canada - Canadian citizenship, permanent resident status or work permit. You will be asked to show proof of this status in order to complete the security screening required for employment. Failure to provide this information will eliminate your application from further consideration.

Individuals without Canadian citizenship, permanent resident status or an open or CFIA-specific work permit will only be considered if all other applicants with legal status to work in Canada are determined to be not qualified.

Duties

Activities will vary depending on the positions being staffed. They can include:

- Monitor or audit food processing activities.
- Collect and prepare samples of finished product or surface for laboratory analysis to test for the presence of residues or pathogens.
- Inspect and monitor regulated party facilities to ensure that hygiene and food safety measures are followed.
- Inspect imported meat products to ensure they meet Canadian standards; inspect and certify products for export to ensure they meet the requirements of importing countries.
- May be required to take on the role of supervisor.
- Conduct audits and evaluations of food processing facilities and systems against regulatory standards and HACCP systems, identify non-compliant areas and negotiate corrective measures.
- Investigate complaints related to illness, environmental hazards, emergencies, food safety issues and commercial fraud.
- Provide information and clarification on Canadian and foreign regulatory requirements to clients, other government departments and the public.

Work environment

We offer a bilingual, science-based environment, with excellent benefits, flexible hours, opportunities for advancement, and emphasis on learning and development, and a high level of employee satisfaction. Join a workforce that's as diverse as the people it serves. You can find some more great reasons to join us on our website: <http://www.inspection.gc.ca/about-the-cfia/cfia-jobs/top-10-reasons-to-join-us/eng/1299859095075/1299859142835>

Intent of the process

The intent of this Inventory is to have a pool of candidates that will be used to fill vacant position for current and future needs at various locations across Quebec. Applications will be accepted on an ongoing basis as long as the

poster is active.

As we anticipate a large number of applications, we may be applying volume management strategies throughout the selection process such as, but not limited to, top-down approach, cut-off scores and/or random selection.

Positions to be filled: Number to be determined

Information you must provide

Your résumé.

In order to be considered, your application must clearly explain how you meet the following (essential qualifications)

You must meet all essential qualifications in order to be appointed to the position. Other qualifications may be a deciding factor in choosing the person to be appointed. Some essential and other qualifications will be assessed through your application. It is your responsibility to provide appropriate examples that illustrate how you meet each qualification. Failing to do so could result in your application being rejected.

ESSENTIAL EDUCATION

EEed1 - Completion of post-secondary education specializing in relevant technical sciences OR an acceptable combination of education, training and/or experience.

Note that the combination is acceptable for individuals who are currently employees of CFIA, or who have inspection experience with CFIA or its precursor departments.

CFIA Operations will apply a preference for: university graduation with specialization in a field related to the functions of the position.

Applicants submitting education credentials from a non-Canadian institution are responsible for obtaining certification that these credentials are the equivalent of the Canadian education level required for the position.

Degree equivalency

ESSENTIAL EXPERIENCE

EE1 - Experience working in the Agri food industry (experience gained in your program of study could also be accepted).

If you possess any of the following, your application must also clearly explain how you meet it (other qualifications)

ASSET EDUCATION

AEd1 - University graduation with specialization in a field related to the functions of the position.

Degree equivalency

ASSET EXPERIENCE

AEx1 - Recent* experience applying legislation, regulations, policies and/or procedures related to food production.

AEx2 - Recent* experience in conducting audits or evaluations of food facilities or food processing systems against regulatory standards and identifying non-compliant areas and recommending corrective actions.

AEx3 - Recent* experience working as an inspector for the Canadian Food Inspection Agency

* Recent is defined as having preformed the duties within the last five (5) years.

The following will be applied / assessed at a later date (essential for the job)

Various language requirements

Bilingual Imperative (BBB/BBB) / French Essential

Official languages proficiency will not be assessed for entry to the pool.

Candidates entered in the pool will have an opportunity for assessment of their official languages proficiency if and when they are considered for an appointment.

For acting appointments and assignments, the candidate may not be required to meet the language requirements of the position.

Information on language requirements

Second Language Writing Skills Self-Assessment

In order to help you decide if you should apply to a bilingual position, an optional self-assessment of your writing skills in your second official language is available for you to take before completing your application.

For more information, please consult:

Unsupervised Internet Test of Second Language Writing Skills

ESSENTIAL COMPETENCIES

- EC1 - Judgment/critical thinking
- EC2 - Planning and Organizing
- EC3 - Work effectively with others
- EC4 - Persuasion and negotiation
- EC5 - Adaptability and flexibility
- EC6 - Oral Communication
- EC7 - Written Communication

Conditions of employment

Reliability Status security clearance - Applicants who have not lived in Canada for the past five (or ten, depending on security level) years may be required to submit a police certificate from each country in which they have lived for six months or more during this period, as well as other documentation required for the security screening process. Failure to submit this documentation if requested will eliminate the application from further consideration.

The following conditions of employment are required for an appointment from the pool:

- Adherence to the CFIA Code of Conduct.
- Adherence to the CFIA Conflict of Interest and Post-Employment Policy.
- Compliance with the Values and Ethics Code for the Public Sector.
- Legal status to accept employment for the entire period of employment.
- In accordance with the Policy on COVID-19 Vaccination for the Canadian Food Inspection Agency, all employees of the Canadian Food Inspection Agency are required to be fully vaccinated against COVID-19 and attest to

their vaccination status unless accommodated based on a medical contraindication, religion, or another prohibited ground for discrimination as defined under the Canadian Human Rights Act.

Any of the following conditions of employment may be required for an appointment from the pool:

- Medical suitability: Pass a Pre-placement Health Evaluation and Periodic Health Evaluation.
- To use in the prescribed circumstances and manner all prescribed safety materials, equipment, devices and clothing.
- Willing and able to carry and wear 20 kg of protective equipment while performing duties.
- Willing and able to work in environmentally challenging or physically demanding conditions.
- Willing to work in various locations, including third-party premises.
- Willing and available to work shifts.
- Willing and available to work irregular hours (e.g., nights, weekends, statutory holidays).
- Willing and available to travel.
- Willing and available to work overtime.
- Valid driver's licence.
- Assume responsibility for making transportation arrangements to get to diverse and distant work sites in a timely and efficient manner.

Tests

PSEE (Public Service Entrance Exam) - Test of Judgement UIT (Unsupervised Internet Test)

Applicants must complete the Public Service Entrance Exam: Test of Judgement Unsupervised Internet Test as part of the screening for this selection process. This test assesses the judgement required for solving problems in work-related situations. You will have 75 minutes to complete the test. You must complete the test before you submit your application for this position.

For more information, please consult: [Public Service Entrance Exam - Test of Judgement Unsupervised Internet Test](#)

Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

Information on employment equity

1. Personal information is obtained for the purpose of determining an individual's competence and suitability for employment. If a staffing complaint questions this determination, please be advised that relevant personal information you will provide in the course of this staffing process may be disclosed to substantiate the staffing decision.

2. Please ensure that you read ALL points listed below, as this section contains important information about the application process. Failure to read these notes and follow these instructions could result in your application missing required information which may result in your application being eliminated from this staffing process.
 - a) You are entitled to participate in the staffing process in the official language of your choice.

 - b) For this staffing process, the CFIA will communicate with you by email. You must provide a valid email address to which you wish to receive communication regarding this staffing process. You must ensure that you check your email account including spam, promotion or other folders regularly as there may be a deadline for responses. If you respond past the deadline you risk being removed from the staffing process.

 - c) Applicants who are screened in to this staffing process will be sent further information by email regarding what to expect during subsequent phases of this staffing process.

 - d) Depending on the number of applicants, CFIA's needs and CFIA HR plans, volume management strategies such as, but not limited to, top-down approach, cut-off scores, random selection and/or assessment may be used for the purpose of managing applications/candidates. Should a volume management strategy be used, communication regarding the application of the

strategy will be provided to those candidates who are impacted.

e) During the application or assessment process both cheating and plagiarism are considered forms of misconduct and are not permitted. Any person found cheating, including those who help others to cheat, may be subject to removal from the staffing process.

f) A current copy of your resume may be used as another source to confirm the education and experience you will be asked to describe in the screening questions. It may also be reviewed by prospective hiring managers at the appointment stage.

g) For more information on how to apply to a CFIA staffing process, please visit: <https://inspection.gc.ca/about-the-cfia/job-opportunities/how-to-apply/eng/1340676915348/1340679107182>.

h) The Public Service Entrance Exam - Test of Judgement Unsupervised Internet Test 374 will be administered. More information regarding this test may be found at <https://www.canada.ca/en/public-service-commission/services/staffing-assessment-tools-resources/human-resources-specialists-hiring-managers/unsupervised-internet-testing/public-service-entrance-exam-test-judgement-unsupervised-internet-test-374.html>

i) You will be asked to provide proof of your education credentials later in the staffing process.

j) Various assessment tools may be used in this staffing process such as: standardized tests, reference checks, written tests, an interview, etc.

k) All written and verbal communication obtained throughout the staffing process, from the time of application to close of process, may be used to evaluate the candidate.

We thank all those who apply. Only those selected for further consideration will be contacted.

Contact information

Mathieu Cormier, Inspection Manager

mathieu.cormier@inspection.gc.ca

[Apply online](#)

Date modified:

2021-08-10